

## **EAST CENTRAL KANSAS COOPERATIVE IN EDUCATION**

### **July 9, 2014 BOARD MINUTES**

The regularly scheduled meeting of the East Central Kansas Cooperative in Education Board of Directors was held July 9, 2014 at the Cooperative Central Office, Baldwin City, Kansas. Members present were Mike Kelso, Juanita Peckham, Susan Rader, Greg Kruger, Nikki Tiller, Patti Bishop, Director and Sue Martin, Clerk of the Board. Belinda Rehmer was unable to attend.

Mike Kelso, Board President, called the meeting to order at 7:00 pm.

#### **Public Comment**

Loretta Lauinger addressed the board with her concerns regarding subs for Paraeducators and Paraeducator Discretionary leave.

#### **Opening Business**

##### **Changes, Additions and Adoptions to the Agenda**

Juanita Peckham made a motion to approve the agenda as presented. Susan Rader seconded the motion. It passed with a 5-0 vote.

##### **Approval of the June 11<sup>th</sup> Regular Board minutes**

Susan Rader made a motion to approve the minutes of the June 11, 2014 board meeting. Greg Kruger seconded the motion. It passed with a 5-0 vote.

##### **Approval of the Financial Report and Disbursements**

Juanita Peckham made a motion to approve the financial report and disbursements as presented. Susan Rader seconded the motion. It passed with a 5-0 vote.

#### **Old Business**

##### **Payroll for Paraprofessionals**

Tabled for further clarification of the labor laws.

##### **Policy Change on Paraprofessional Evaluations**

Juanita Peckham made a motion to change the paraprofessional evaluation process to:

**Paraprofessionals will be evaluated once a year and by the building principal with input from the supervising teacher.**

**These evaluations are to be signed by the paraprofessional, supervising teacher and building principal. One copy maybe retained by the supervising teacher, one copy for the paraprofessional and the original returned to the Cooperative Office.**

Susan Rader seconded the motion. It passed with a 5-0 vote.

#### **New Business**

##### **Elect Officers**

Acting Board President Mike Kelso opened the floor for nominations for the 2014-2015 Board President.

Susan Rader nominated Juanita Peckham for Board President. Greg Kruger seconded the nomination. It passed with a 5-0 vote.

Juanita Peckham, new Board President opened nomination for Board Vice President. Mike Kelso nominated Greg Kruger. Nikki Tiller seconded the nomination. It passed with a 5-0 vote.

Susan Rader made a motion to approve the following appointments, designations and recommendations:

**Approve Contract with Keystone for 2014-2015 WebKidss**

**Board Meeting Date, Time and Place**

**Pursuant to K.S.A. 72-08205, the Board of the East Central Kansas Cooperative in Education, Interlocal #614, Douglas County, Kansas by resolution, duly adopted at its regular meeting held July 9, 2014, the following schedule for the regular Board of Directors meetings held during the 2014-2015 school year:**

Hour commencing the meeting:	<u>7:00PM</u>
Day of the week the meeting will be held:	<u>Tuesday</u>
Week of the month the meeting will be held:	<u>Second</u>
Meeting Place:	<u>Cooperative Central Office</u> <u>Baldwin City, KS</u>

**The Board reserves the right to adjourn any regular meeting to another time and place.**

**Appointments and Designations:**

**Appointment of Clerk of the Board**

Sue Martin as Clerk of the Board

**Appointment of Board Treasurer**

Kelly Schwartz as Board Treasurer

**Appointment of KPERS Agent and Plan 125 Representative**

Sue Martin as the KPERS Agent and Plan 125 Representative

**Appointment of Health Insurance Designate**

Sue Martin as the Health Insurance Designate

**Designate Official Newspaper**

Baldwin City Signal as the official newspaper

**Designate Official Depository**

Baldwin State Bank as the official depository

**Review Bank Signatures on File**

Juanita Peckham, Sue Martin, Kelly Schwartz on checking account

Patti Bishop and Sue Martin on petty Cash account

**Approve to Waive the Fixed Assets Portion of GAAP**

Mike Kelso seconded the motion. It passed with a 5-0 vote.

**Director's Reports**

- Still waiting on a definitive answer regarding paying paraprofessionals over 12 months
- Caseloads – Patti discussed caseloads and paraprofessional needs and stated at this time the number of paraprofessionals is appropriate
- Patti informed the board that the use of discretionary days used by certified staff was 9 days

And the average used by paraprofessionals was over 11 days

- 2014-2015 Health insurance rates did not go up for single premiums and only a slight increase for Employee/Spouse; Employee/Child and Family

### **Executive Session to Discuss Personnel Issues**

Mike Kelso made a motion to go into an executive session for 15 minutes with Patti Bishop at 7:40 pm for the purpose of discussing non-elected personnel. Susan Rader seconded the motion. It passed with a 5-0 vote.

The Board reconvened into open session at 7:55 pm.

### **Action on Personnel**

#### **Approve New Certified Contracts**

Susan Rader made a motion to approve the following certified 2014-2015 contracts:

Rebecca Adams – School Psychologist at EES  
Danielle Thomas – Speech Pathologist at EES  
Sarah Sapp – WEBS program Grades K-5 at EMS

Nikki Tiller seconded the motion. It passed with a 5-0 vote.

#### **Approve Returning Paraprofessionals**

Mike Kelso made a motion to approve the following returning paraprofessional 2014-2015 agreements:

Allen, Christina	Hamilton, Maggie	O'Rourke Ashley C
Allen Pam	Harris, Jenny	Parks Nicole
Arnold Amanda J	Hart, Lori	Pascua, Stephanie
Asebedo, Arianna	Henry, Mandy	Pittenger Dianne
Asher, Donna	Hevel Lori L	Plegge, Michelle
Ball, Andrea	Howard Deb	Reed Debra
Barnhart, Angela	Huffman, Leslie	Reynolds Janet
Baska, Sarah	Jackson, Glenn	Rickey, Jamie
Bohmann, Kathy	Johnson, Cindy	Roberts, Angela
Bowlin Paula	Johnson, Marisa	Rood Trisha
Brewster Christina	Johnson Michelle	Russell Lisa
Brune Aurora	Jones, Alicia	Russell Tracy
Carlyle, Karen	Jones, Jeffrey	Sandburg, Carol
Carnegie Susan	Kelly, Tyson	Schrock Tina
Christopher, Sherry	Killingsworth Lynn	Shalkoski Janell
Clancy, Anne	King Joe D	Shorb, Brooke
Crabtree, Kameron	Lamson Jackie J	Nelson-Smith Suzanne
Deardorff Bev	Lantis, Carey	Stuart Sarah Bailey
Dempsey, Gayle	Linder Laura	Taulbert Courtney
Dighans Nelina	Livella Jack	

Downey Jennifer L  
Durkin, Laura  
Elliott Heidi  
Fletcher Perry  
Finley, Sandra  
Foster Cindy  
Gabel, Melanie  
Galloway Deb  
Gilges Cathy  
Goodwin Jeanene M  
Green Lisa  
Hall, Brian  
Hamilton Julie

Mason Paula  
McBride, Shanaye  
Meredith, Kaitlyn  
Midland, Shawna  
Mignot Christina M  
Miller Anna L  
Miller Andrea  
Mills, Terri  
Moser, Lauren  
NeSmith, Margarita  
O'Brien Kate  
Ormsby Kristina

Temple, Laurie  
Thakker, Misty  
Trober Amanda  
Vann Bekah  
Vesecky Joanna  
Walters Amber  
West, Kara  
Willis Christina  
Worrel, Sarah  
Young, Kayla

Nikki Tiller seconded the motion. It passed with a 5-0 vote.

#### **Approve New Paraprofessionals 2014-2015**

Mike Kelso made a motion to approve para agreements for Jamie Grant-Hamm, EES and Alyssa Gilbert, EMS. Greg Kruger seconded the motion. It passed with a 5-0 vote.

#### **Accept Certified Resignations**

Mike Kelso made a motion to accept the resignations and apply the necessary late resignation fees of \$500 for Marcy Fergola, IRR EMS and Jamie Roecker, IRR WES. Susan Rader seconded the motion. It passed with a 5-0 vote.

#### **Accept Paraprofessional Resignations**

Mike Kelso made a motion to accept the following paraprofessional resignations:

Rachel Clauson – B-IC  
Richard Ehinger – BHS  
Amy Horton – EHS  
Laura Smith - EES  
Jason Smith – BJH

Susan Rader seconded the motion. It passed with a 5-0 vote.

#### **Executive Session to Discuss Negotiations**

Susan Rader made a motion to go into an executive session for 15 minutes with Patti Bishop at 8:04 pm for the purpose of discussing negotiations. Mike Kelso seconded the motion. It passed with a 5-0 vote.

The Board reconvened into open session at 8:19 pm.

Mike Kelso made a motion to go into an executive session for 5 minutes with Patti Bishop at 8:20 pm for the purpose of discussing negotiations. Greg Kruger seconded the motion. It passed with a 5-0 vote.

The Board reconvened into open session at 8:25 pm.

Susan Rader made a motion to adjourn. Nikki Tiller seconded the motion. It passed with a 5-0 vote.

The meeting was adjourned at 8:27 pm.

These minutes are subject to final approval at the next regularly scheduled Board meeting.

Respectfully Submitted By  
Sue Martin, Clerk of the Board

Unofficial Minutes