

**East Central Kansas Cooperative in Education
Board of Directors Meeting**

Date: July 9, 2013

Place: Cooperative Office

Time: 6:30 p.m.

Agenda:

1. Call to Order
2. Director/Board Training conducted by Dr. Bill Majors, KASB
3. Public Comment (Brian Best IT)
4. Opening Business
 - a. Adoption and/or changes to the agenda
 - b. Approve the June 11, Board of Director's meeting
 - c. Review financial reports and approve disbursements
5. Old Business
 - a. Para Professional Employment Guidelines/Job Description
 - b. Approve Web Administrator's Job Description
 - c. Requests for additional Paraprofessionals and Certified Staff
 - d. Health insurance for paraprofessional educators update
 - e. Background checks costs
6. New Business
 - a. Elect Officers
 - b. WEB program reimbursements
 - c. KASB Policy on Emergency Safety Interventions
 - d. New employment contracts that need to be approved (if any)
 - e. Discuss paraprofessional job sharing for Bridges program
 - f. Approve Resignation of Certified Teacher
 - g. ECKCE office location (this may be an action item)
 - h. Approve Budget for 2013-2014
 - i. Approve KASB Membership Dues
 - j. Keystone-WebKidss
 - k. Designate Official Meeting Time
 - l. Appoint Board Clerk
 - m. Appoint Treasurer
 - n. Appoint KPERS Agent and Plan 125 Representative
 - o. Appoint Health Insurance Designate
 - p. Designate Official Newspaper
 - q. Designate Official Depository for Funds
 - r. And Review Bank Signatures on file
 - s. Adopt Waiver of Fixed Assets Portions of GAAP
 - t. Begin reviewing new handbook
7. Director's Report
8. Executive session to discuss personnel issues
9. Action on personnel if necessary
10. Adjournment

Public Comment Procedure/Guidelines

- Patron comments are limited to five (5) minutes maximum.
- Patron comments must relate to present or past agenda items.
- If a comment does not relate to an agenda item, the patron must request to be added to the following month's agenda.
- The patron must provide his/her name.
- The patron should not expect a response from Board members at that time.
- Please call the Cooperative Office at 785 594 2737 if you are unable to attend.