

**East Central Kansas Cooperative in Education  
Board of Directors Meeting**

**Date: September 11, 2013**

**Place: Cooperative Office**

**Time: 7:00 p.m.**

**Agenda:**

1. Call to Order
2. Opening Business
  - a. Adoption and/or changes to the agenda
  - b. Approve August 13<sup>th</sup> minutes, Board of Director's meeting
  - c. Review financial reports and approve disbursements
3. Old Business
  - a. New Office Update
  - b. Continue Handbook review
4. New Business
  - a. Telephone Bid Approval
  - b. State Audit
  - c. Teacher Organization
  - d. Credit Card
5. Director's Report
6. Executive session to discuss personnel issues
7. Action on personnel if necessary
  - a. Approve Paraprofessional contracts
8. Adjournment

Public Comment Procedure/Guidelines

- Patron comments are limited to five (5) minutes maximum.
- Patron comments must relate to present or past agenda items.
- If a comment does not relate to an agenda item, the patron must request to be added to the following month's agenda.
- The patron must provide his/her name.
- The patron should not expect a response from Board members at that time.