

**EAST CENTRAL KANSAS COOPERATIVE IN EDUCATION
July 16, 2024, BOARD MINUTES**

The regular meeting of the East Central Kansas Cooperative in Education Board of Directors was held July 16, 2024, at ECKCE, 608 High Street, Baldwin City, Kansas.

Members Present: Chris Perry, Amanda Donovan, Zach Brooks, Claire Harding, Deb McCullough, Jamie Cox, Lee Hanson, Director, Sara Hoepner, Asst Director, and Shelly McCart, Clerk of the Board.

Additional Attendees: Stu Moeckel, USD 491 Superintendent, Ryan Bradbury, USD 289 Superintendent (arrived at 7:06 p.m.), Mark Dodge, USD 348 Superintendent (arrived at 7:30 p.m.), Jim Persinger, Coordinator of Instructional Services (left at 7:37 p.m.), Kim Bergan, HR/Payroll Manager (arrived at 7:10 p.m.)

Board President Chris Perry called the meeting to order at 7:03 p.m.

Opening Business

Add 5f. KASB Director Evaluation

Approval of Agenda as Amended

Motion: Chris Perry

Second: Deb McCullough

Motion approved 6-0

Approval of Regular Meeting Minutes for June 18, 2024

Motion: Claire Harding

Second: Amanda Donovan

Motion approved 6-0

Approval of the Financial Reports and Disbursements/Ledger Report as Presented

Motion: Jamie Cox

Second: Claire Harding

Motion approved 6-0

Old Business

Strategic Plan Update:

Director Lee Hanson wants to revisit how the progress of the goals are measured. After feedback is collected, she will select 2 objectives from each and identify appropriate action steps.

Increase Para pay by \$.50/ hour for the 2024-25 school year

Motion: Claire Harding

Second: Deb McCullough

Motion approved: 6-0

Interlocal Agreement:

Director Lee Hanson will review the current agreement with the Board and Superintendents and will revisit at the August Board meeting. The last revision was in 2019.

New Business

Job Descriptions-Lee Hanson, Sara Hoepner, Jim Persinger:
Basic responsibilities were outlined for informational purposes for the Board Members in a rough draft form.

Jim Persinger, Coordinator of Instructional Services, presented his Crisis Training Proposal.

Official Meeting Date, Time, and Place

Pursuant to K.S.A. 72-1138, the Board of the East Central Kansas Cooperative in Education, Interlocal #614, Douglas County Kansas by resolution duly adopted at this regular meeting held July 16, 2024, the following schedule for the regular Board of Directors meetings held during the 2024-25 school year:

<i>Hour commencing the meeting</i>	6:00 p.m.
<i>Day of the week the meeting will be held</i>	Tuesday
<i>Week of the month the meeting will be held</i>	*Second
<i>Meeting Place</i>	**Interlocal Office, Baldwin

The Board reserves the right to adjourn any regular meeting to another time and/or place.

Approve the ECKCE Regular Board Meeting Day, Time, and Location as noted

Motion: Chris Perry
Second: Jamie Cox
Motion approved 6-0

Appointments and Designations:

KPERS Agent and Plan 125 Representative
Kim Bergan

Health Insurance Designate
Kim Bergan

Board Clerk
Shelly McCart
Deputy Clerk
Kim Bergan

Treasurer
Tristan Normile

Official Depositories
Baldwin State Bank
Kansas State Bank
Board President Chris Perry's signature currently on file at the bank

Appointments and Designations as Presented

Motion: Claire Harding
Second: Deb McCullough
Motion approved 6-0

Adopt the Waiver of Fixed Assets Portion of GAAP - Generally Accepted Accounting

Motion: Claire Harding

Second: Amanda Donovan

Motion approved 6-0

Marcia Weseman, KASB Leadership, requests time to meet with the Board and new Director, Lee Hanson, to discuss goals for the upcoming year. The Board suggested the September 10th regular meeting and Shelly McCart, Board Clerk, will confirm.

Discussion/Informational Items

Director Lee Hanson shared the end of FY24 budget numbers and projections for FY25.

Director's Report

- Lee reviewed her transition into the Director position over the past couple of months including substituting in all 3 districts, participating in interviews and staff and Board meetings, and collaborating with various Administrators and stakeholder groups to identify goals and strategies for the upcoming school year
- Reviewed open Certified and Classified positions
- The next Negotiations meeting will be held on July 24th at 9:00 a.m.
- Lee attended the May 5th SEAC meeting where the group discussed their vision, future meeting times, goals, and how communication and information will be shared with families and community members
- Lee shared the schedule for the August Professional Development days for new staff on the 6th and 7th, all Certified staff on the 9th, and all Paraprofessional staff on the 13th

Approve Personnel Report as Presented

Motion: Claire Harding

Second: Jamie Cox

Motion approved 6-0

Meeting Adjournment

Motion: Zach Brooks

Second: Deb McCullough

Motion approved 6-0

The meeting was adjourned at 8:47 p.m.

These minutes are subject to final approval at the next regularly scheduled Board meeting.

Shelly McCart,
Clerk of the Board

Action on Personnel

Resignations

Paras:

Coy Jones, WMS
Amelia Neuhaus, EMS
Adriana Rivera, EES
Carley Fairbanks, BJHS

Certified:

Hirings/Changes

Paras:

Rob Potter, transfer to WMS Abby Johnson's Room
Hayden Burkhart, EES
Crystal Stuart, BJHS
Margreta Davis, BJHS
Brittney Green, WHS
Brooklyn Braden, EES
Chloe Courtney, BPC
Jami Dempsey, BOC
Kristin Rice, WES SLP-A .4 FTE

Certified:

Samuel Vasquez, Baldwin Gifted Facilitator-.6 FTE
Jim Persinger, ECKCE Coordinator of Instructional Services .6 FTE